

*See Rock City, Inc.*  
**JOB DESCRIPTION**

Title: <b><i>CLUMPIES PARTNER</i></b>	Team: Clumpies
Reports to: Clumpies Manager	Status: Hourly, Part Time

**Summary**

*Provides excellent guest service in support of our mission while efficiently preparing and serving Clumpies food and beverages to our guests.*

**Responsibilities**

- Delivers excellent guest service in line with the organization's mission, culture, and values.
- Performs the opening and closing procedures as well as all other normal cashier duties.
- Prepares and serves Clumpies food and beverages, including scooping ice cream and serving baked goods and assorted beverages.
- Communicates details of Clumpies Ice Cream ingredients and production process to guests.
- Helps restock as needed.
- Adheres to company policies and procedures.
- Maintains a clean and orderly shop.
- Assists in ensuring health codes and safety standards are followed in order to maintain a high health score.
- Performs other duties as assigned by management.
- Models appropriate guest and partner interaction at all times.

**Qualifications**

- Possess an outgoing, friendly personality and the desire to provide excellent guest service.
- Ability to communicate and interact effectively in one-on-one and group situations.
- Ability to convey a professional image to guests and partners.
- Ability to work a flexible schedule, including nights, weekends and holidays.
- Ability to read and interpret documents; write reports and correspondence.
- High school diploma or GED; or four to six months related experience; or equivalent combination of both is preferred.
- Ability to add, subtract, multiply and divide. Ability to perform these operations using units of American money.
- Must possess good computer skills, previous cash register experience a plus.
- Required to regularly use hands and fingers. Must be able to lift/move up to 50 pounds. Required to walk, stoop, kneel, or crouch frequently. Must be able to stand regularly.