

SEE ROCK CITY, INC.
JOB DESCRIPTION

Title: <i>INCLINE PARTNER</i>	Team: TN Operations
Reports to: TN Operations Team Leader	Status: Hourly, nonexempt

Summary:

Responsible for handling sales transactions for our guests. Provides excellent customer service in line with our mission and values. Maintains a clean and orderly shop.

Responsibilities:

- ◆ Ensures excellent guest service for all guests in line with our mission, culture and values.
- ◆ Models appropriate guest and partner interaction at all times.
- ◆ Performs the opening and closing procedures, as well as, all other normal cashier duties.
- ◆ Adheres to company policy.
- ◆ Maintains a clean and orderly shop.
- ◆ Helps restock as needed.
- ◆ Prepares food and maintains portion control when assigned to Food Operations.
- ◆ Answers phone in professional manner and take messages and/or orders as needed.
- ◆ Performs other duties as assigned by management.

Qualifications:

- Possess an outgoing, friendly personality and the desire to provide quality service.
- Ability to convey a conservative and professional image to guests
- Ability to provide a flexible schedule to work as needed during busy seasons.
- Ability to speak effectively in one-on-one and small group situations.
- Ability to read and interpret documents; to write reports and correspondence.
- No prior experience needed. Must complete company orientation and cashier training before beginning work.
- Ability to add, subtract, multiple and divide. Ability to perform these operations using units of American money.
- Must possess good computer skills.
- Ability to stand, walk, use hands to handle merchandise and run register; Ability to stoop, kneel or crouch, and lift up to 10 lbs.