

*SEE ROCK CITY, INC.*  
**JOB DESCRIPTION**

Title: <b><i>FOOD PARTNER COOK/CASHIER</i></b>	Team: Food Service
Reports to: Food Service Manager	Status: Hourly, Nonexempt

**Summary:**

*Provides excellent guest service by efficiently handling transactions with guests. Runs register, and performs other duties in food service.*

**Responsibilities:**

- ◆ Delivers excellent customer service.
- ◆ Models appropriate guest and partner interaction at all times.
- ◆ Grows sales by Up-Selling.
- ◆ Operates cash register to conduct transactions, including opening and closing procedures and daily deposits.
- ◆ Assists in ensuring temperatures are checked and recorded regularly.
- ◆ Ensures work area is properly stocked and is kept in clean and organized order.
- ◆ Prepares and serves food.
- ◆ Ensures portion control and food quality to minimize loss.
- ◆ Assists with cleanliness and organization of the dining room, windows and doors of restaurant.
- ◆ Restocks items when needed.
- ◆ Assists in ensuring health codes and safety standards are followed in order to maintain a high health score.
- ◆ Adheres to company policies.
- ◆ Performs other duties as assigned by management.

**Qualifications:**

- Possess an outgoing, friendly personality and the desire to provide quality service.
- Ability to convey a conservative and professional image to guests.
- Ability to provide a flexible schedule to work nights, weekends, and holidays.
- Ability to speak effectively in one-on-one and small group situations.
- Ability to read and interpret documents; to write reports and correspondence.
- No prior experience needed. Must complete company orientation and cashier training before beginning work.
- Ability to add, subtract, multiple and divide. Ability to perform these operations using units of American money.
- Must possess good computer skills.
- Ability to stand and walk; Ability to stoop, kneel or crouch, and lift up to 15 pounds.